ASSESSMENT COMMITTEE MEETING MINUTES

10/13/17

Attendees: Bill Waters, Jil Freeman, Jennifer Porter, Lisa Reynolds, Mary Jean Williams, Elizabeth Carney, Kelly Mercer, Donna Larson, David Mount, Lisa Wang, Kelly Lawrence (recorder)

Academic Assessment Update: where we fit as a committee, our goals, roles, and tasks. PowerPoint presentation about where we are and where we have been. This presentation was presented to the Board on Wednesday night. \*\*\*\*\*Elizabeth, do you want me to attach the presentation?

We need to identify the place where everyone can find the information they are looking for? We have a spot on a shared drive, but not everyone has access to that drive. Where should it be?

Assessment Committee Charter:

 Purpose & Scope: faculty led assessment, program level assessment, culture of engagement, building assessment capacity (learning organization), support, guiding and giving boundaries, consultation & recommendation, don’t enforce, report of summary, recommending policies and procedures, asking for resources, annual review of best practices, bigger picture, data informed, evidence-based, provide feedback, cultural anthropologist, communication

What do you see as your role in this committee?

 It’s going to be hard for some people since they aren’t able to attend the department meetings.

 It was very helpful to have the meetings that people came to so that a wide range of people can be affected.

 Information out to at the department chair meetings is very important. Have that as a regular item for the DC meetings.

Our big goal right now is to provide guidance on reporting (timing, what do we want, what’s the process for collecting). Please think about what information would be useful for us to have from people.